

Policy Terms and Conditions

PallasHEALTH Individual Medical Plans

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INSURANCE MADE EASY

1 OUR CONTRACT WITH YOU

- 1.1 These terms and conditions need to be read together with the policy cover page, the *namelist*, the *benefits schedule*, and any endorsement(s). All of these documents, together with the statements made in *your* application and any documents or statements submitted in connection with, or referred to in *your* application; make up the entire policy.
- 1.2 No change to the policy will be effective unless contained in a written endorsement signed by *us*.
- 1.3 This policy uses defined terms which appear in italics. Defined terms have the same meaning wherever they appear. The meaning given to a defined term can be found in the definitions section at the end of these terms and conditions.

2 FREE LOOK PERIOD

- 2.1 Please examine the policy carefully to make sure *you* have the cover *you* want. If *you* have any questions about the policy, please contact *us* or the person who arranged this policy for *you*. Within 30 days after delivery of this policy to *you*, *you* may return it to *us* for a full refund of any premium paid, provided that no claims have been made during this period. The policy will be deemed void from the *effective date*.

3 CO-INSURANCE AND DEDUCTIBLES

- 3.1 All *expenses* will be paid excess of any *deductible* that applies and after *we* have applied any *co-insurance percentage*. If three or more members of *your* family suffer *injury* in the same accident while covered under this policy, *we* will pay *expenses* in excess of only one *deductible*, which shall be the largest of the *deductibles* which would have otherwise applied.

4 WHERE ARE YOU COVERED?

- 4.1 This plan covers services rendered within the area of cover stated on the *benefits schedule*.
- 4.2 Services rendered outside of the area of cover will, subject to the Out of Area Cover Limit shown on the *benefits schedule*, be covered only if they are directly caused by *sudden illness or injury* occurring during the first 30 *travel days* of any trip outside the area of cover. This section does not apply to any trip:
 - 4.2.1 commenced or continued against the orders or advice of any *physician*; or
 - 4.2.2 undertaken in whole or in part for the purpose of obtaining medical care.
- 4.3 In the event *you* are hospitalised outside of the area of cover on the 30th travel day for a covered *sudden illness or injury*, provided notice of such hospitalisation has been given to *us* prior to that date, and subject otherwise to the terms and conditions of this policy governing termination of benefits, coverage under section 4.2 shall be extended until such time *you* no longer require hospitalisation for the *disability*.
- 4.4 Treatment in the USA will be subject to pre-approval. Otherwise, 40% co-insurance may be applied. *We* may waive the co-insurance in *our* sole discretion based on the *physician* and services rendered.

5 WHO IS COVERED?

- 5.1 *You* and *your dependants* whose names appear on the *namelist*.

6 PERIOD OF COVER

- 6.1 The minimum initial *period of insurance* is 12 months.

7 AUTOMATIC RENEWAL OF YOUR POLICY

- 7.1 Unless *you* have notified *us* in writing on or before the last day of the *period of insurance* that *you* do not wish to renew the policy, this policy will be automatically renewed by sending *you* a renewal policy prior to the last day of the *period of insurance* of *your* existing policy. The premium for *your* renewal policy will reflect the age of *insured persons* on the first day of the renewal *period of insurance* and other factors affecting the cost of insurance. No free look period will apply to a renewal policy.
- 7.2 *We* reserve *our* rights to also change upon renewal either:
 - 7.2.1 the terms, conditions, and benefits by giving *you* notice of such changes not less than 30 days prior to the end of a *period of insurance*, provided that such change will apply to all policies of the same plan type; or
 - 7.2.2 the premiums for *you* to reflect the risk associated with insuring *you* based on *your usual country of residence*, by sending *you* a notice of such changes prior to the end of a *period of insurance*.
- 7.3 If after receiving notice under section 7.2 *you* do not wish to renew *your* policy, *you* must notify *us* prior to the last day of the *period of insurance* otherwise *your* policy will be renewed on the new terms and conditions.
- 7.4 This clause shall not affect any rights *we* may have to cancel the policy or not offer renewal including, but not limited to, those provided for in the Material Changes clause.

8 WAITING PERIODS

- 8.1 Cover for the following benefits and disabilities will commence after an *insured person* has been continuously covered under the plan and any renewal thereof for the following time periods after the first day of the *period of insurance* in respect of an *insured person*:
 - 8.1.1 Maternity Benefits: 366 days prior to the date of service;
 - 8.1.2 Newborn Additions: 366 days prior to the date of birth;
 - 8.1.3 Major *dental treatment*: 300 days prior to the date of service; and
- 8.2 If *you* have changed the cover for an *insured person* after the start of the first *period of insurance*, the benefits for any *disability* or service subject to a waiting period will be those shown on the *benefits schedule* for that *disability* or service on the first day of the waiting period, or those shown on the current *benefits schedule*, whichever is less.



9 NEWBORN ADDITIONS

- 9.1 A *newborn infant* born to a parent who has been covered under the policy for the period stated in section 8.1.2 may be added to the policy from birth without medical underwriting as long as the *newborn infant* was not born following *major assisted conception*.
- 9.1.1 You must provide us with a Newborn Additions Form within 28 days of birth of the *newborn infant* so that we can add the child to the policy. The premium for the *newborn infant* must be paid according to section 11.
- 9.1.2 Your child's cover will match the cover provided to the parent of the child on the first day of the twelve month period preceding the child's birth, excluding any optional cover chosen for Maternity Benefits or Dental and Optical Benefits.
- 9.2 A child not meeting the criteria under 9.1 must be added by Medical Questionnaire, including any child:
- 9.2.1 whose parent has not been covered under the policy for 366 consecutive days;
- 9.2.2 for whom a Newborn Additions Form was not received by us within 28 days following birth;
- 9.2.3 who was adopted or was carried by a surrogate; or
- 9.2.4 who was born following *major assisted conception*.
- 9.3 Our underwriting process will apply to an addition under section 9.2, and we may decline to provide cover or may offer cover at terms we require. The cover must be equal to the cover provided to the mother excluding any optional Maternity Benefits or Dental and Optical Benefits.

10 CANCELLATION

- 10.1 The minimum *period of insurance* is 12 months. If this policy is cancelled mid-term no refund will be made.

11 PREMIUM PAYMENT AND GRACE PERIOD

- 11.1 We must receive your premiums on or before the Due Date stated on the Debit Note.
- 11.2 For all premium payments after the first, if the premium is received after the Due Date but before 11:59pm Hong Kong time on the 30th day following the Due Date, the policy will automatically be reinstated. If the premium is not received within that Grace Period the policy will lapse.
- 11.3 Premium payment received after the 30th day following the Due Date (or, for the first payment, at any time after the Due Date) will be treated as an application for reinstatement of coverage and additional proof of insurability may be required.

12 OWNERSHIP AND SUCCESSOR INSURED

- 12.1 Expenses will be paid to you or your legal representatives, whose receipt will discharge our liability for those expenses. We may, in our absolute discretion, pay expenses to a provider of services, unless you or your legal representative have instructed us in writing not to and we have not agreed to pay expenses to the provider prior to receiving such instruction.
- 12.2 If the *policyholder* should die during the *period of insurance* then (in the following order of priority), your surviving spouse or, if you leave no surviving spouse, the eldest *insured person* then covered by the policy (or their legal guardian, if a minor) will automatically become the *policyholder*.
- 12.3 Unless an endorsement states otherwise, we shall treat the *policyholder* as the absolute owner of this policy and we are not bound to recognise any other claim to, or interest in, this policy.

13 IN THE EVENT OF FRAUD OR NONDISCLOSURE

- 13.1 We may cancel your policy from inception and retain the premium if:
- 13.1.1 you provided false information to us, or failed to disclose information to us, in connection with your application or any application for addition of an *insured person*, upgrade, or reinstatement, and the misrepresentation or nondisclosure was fraudulent; or
- 13.1.2 any claim is in any respect fraudulent or if fraudulent means or devices are used by you or an *insured person* or anyone acting on your or an *insured person's* behalf to obtain benefits under this policy.
- 13.2 We reserve the right to re-underwrite your application if any claim is related to *pre-existing conditions* which were not stated in the application form
- 13.3 If this policy is cancelled due to the event of fraud or nondisclosure after claims have been paid, or after we have provided a guarantee of payment to a provider of services, we reserve the right to cancel any amounts paid or guaranteed or claim the payment back from you according to section 18.

14 MATERIAL CHANGES

- 14.1 As a condition precedent to liability, you must inform us as soon as reasonably practicable of any change in your name, the country(ies) of which you hold a passport or citizenship, or your *usual country of residence*. If such notice is not given we will have no liability under this policy for expenses occurring after the date of such change.
- 14.2 You must inform us as soon as reasonably practicable of any change to your residential address or correspondence address. Until such notice is given we may continue to send correspondence to the last address given to us by you, and shall not bear any consequences if such correspondence is not received by you.

15 ROOF OF CLAIM AND COOPERATION

- 15.1 As a condition precedent to liability, all claims for reimbursement of expenses must include the following (the "required claim documents"):
- 15.1.1 bills and supporting documents showing the breakdown of expenses and the diagnosis of the condition treated;
- 15.1.2 evidence of payment by you, and
- 15.1.3 a claim form with all relevant sections completed.

- 15.2 All required claim documents must be received by *us* within 365 days from the date service was rendered or 45 days from the date policy terminated. Where it is not reasonably possible to present the required claim documents to *us* within this period, they must be received by *us* within 365 days from the date *you* incurred the expense.
- 15.3 Claims can be submitted to *us*:
- 15.3.1 via the APRIL Easy Claim smartphone app
- 15.3.2 via the APRIL online claims submission portal
- 15.3.3 by email to pallas@april.com including copies of supporting documents
- 15.3.4 by mail to APRIL Hong Kong's address, attaching original documents
- 15.4 If *you* submit claims via Easy Claim, via our online claims submission portal or by email, *you* must retain a copy of the original documents and must send the original documents to *us* upon request or when required by *our* claim instructions.
- 15.5 *You* must fully cooperate with *us* and *our* appointed agents in connection with any claim. *Your* cooperation may include, but is not limited to, providing original documents upon request, or providing any consent *we* reasonably need to obtain information relevant to *your* claim from any source, including a *physician* or other medical provider, *hospital*, or an insurance company.
- 15.6 If *we* ask for cooperation, documents, information, or consent to obtain documents or information, it shall be a condition precedent to liability that *you* provide the requested cooperation, document, information, or consent in a timely manner.
- 15.7 Claims amount must be *reasonable and customary*. Any amount falls outside *reasonable and customary* may lead to out of pocket *expenses*. Pre-authorisation service is available to prevent this issue and it is recommended.

16 RIGHT TO EXAMINE AN INSURED PERSON

- 16.1 As a condition precedent to liability *we* are entitled to require an *insured person* to undergo a medical examination at *our* expense by a *physician* of *our* choosing. If an *insured person* dies, *we* are entitled to require a post-mortem examination at *our* expense unless forbidden by law.

17 CLAIMS AGAINST THIRD PARTIES OR OTHER INSURANCE

- 17.1 As a condition precedent to liability, if another medical or accident insurance covers *you* for *expenses* relating to a *disability* also covered by this policy, *we* will only be liable for the excess of the amount recoverable from such other source or insurance. Amount paid by other source or insurance is applicable to *your* policy *deductible* should *you* have any provided that a proof of payment is submitted to *us*.
- 17.2 As a condition precedent to liability, if another person or entity may have liability for *your expenses*, including but not limited to a third party who is responsible for an *injury*, *you* must take all steps necessary to secure reimbursement from that other person or entity.
- 17.3 As a condition precedent to liability *you* must not negotiate, settle, compromise, release or otherwise discharge any claim *you* may have against any third party who may have liability relating to *your expenses* without *our* prior written agreement. Failure to obtain *our* prior written agreement will result in *us* having no liability under this policy for *expenses* which might have been recoverable from that third party.
- 17.4 In the event of any payment under this policy, *we* shall be subrogated to *your* or any *insured person's* rights of recovery against any other person or entity. *We* may take proceedings in *your* name, but at *our* expense, to recover any amount *we* pay under this policy. Neither *you* nor any *insured person* shall do anything likely to prejudice such recovery, and instead shall take all reasonable steps to assist *us* in obtaining such recovery.

18 RIGHT OF RECOVERY

- 18.1 If *we* pay, guarantee, or authorise payment of, *expenses*, or if *you* obtain treatment through *our* direct billing network, and *we* later determine that *you* were not entitled to that payment for any reason, *we* reserve the right to claim the payment back from *you*.
- 18.2 If *you* have not paid the premiums as per section 11, *we* may deduct amounts from any claims or any sum then due or which at anytime thereafter may become due to *you* under this policy, until the said outstanding have been fully satisfied. Exercise by *us* of *our* rights here shall be without prejudice to any other rights or remedies available to *us* under this policy, or otherwise howsoever, at law or in equity.

19 GOVERNING LAW AND JURISDICTION

- 19.1 This policy is governed by, and is to be interpreted according to, the laws of the Hong Kong Special Administrative Region and subject to the exclusive jurisdiction of the Hong Kong courts.

20 SANCTIONS AND COMPLIANCE WITH LAWS

- 20.1 This insurance does not apply to the extent that trade or economic sanctions or other similar laws or regulations prohibit the coverage provided by this insurance.

21 ARBITRATION AND TIME LIMITS

- 21.1 Any dispute, controversy, difference, or claim arising out of or relating to this policy, or the breach, termination or invalidity thereof, shall be settled in Hong Kong by arbitration in accordance with the Hong Kong International Arbitration Center Administered Arbitration Rules 2013 (the "HKIAC Rules").
- 21.2 The number of arbitrators shall be one. If the parties cannot agree on an arbitrator within 30 days after the notice of arbitration is received by the other party, and unless the parties agree to extend this period, the arbitrator shall be chosen according to the HKIAC Rules. The arbitrator may be of the same nationality as one of the parties.
- 21.3 A party wishing to commence arbitration shall issue a written notice of arbitration to the other party setting out the nature of the dispute. The notice of arbitration must be received by the other party within the following time limits:
- 21.3.1 for dispute, controversy, or claim relating to, or said to relate to, *our* refusal or failure to pay a claim: 365 days after the date *we* refused to pay the claim (or the date the claim was submitted, if no refusal was made); and
- 21.3.2 for any other dispute, controversy, or claim: 365 days after the last day of the *period of insurance* in which the first event causing the dispute, controversy, or claim occurred.

- 21.4 The arbitrator shall have the power to dispense with a hearing and make a decision on written submissions.
- 21.5 Judgment on the award rendered by the arbitrator may be entered by any court of competent jurisdiction.

22 EXCLUSIONS

This policy does not cover the following treatments, medical conditions, services or procedures. Any adverse consequences or complications thereof, are not covered, unless otherwise indicated in the Table of Benefits

- 22.1 **Pre-existing conditions** and any related, associated or consequential disabilities which were not disclosed to **us** before the **period of insurance** and which **we** have not agreed in writing to cover under this policy.
- 22.2 Treatment, care or a test which is not **medically necessary**.
- 22.3 Services which have not been prescribed by **your** attending **physician** other than a second opinion before **surgery** unless otherwise stated on the **benefits schedule**.
- 22.4 Treatment which is covered by insurance or a source of indemnity other than this policy.
- 22.5 Services by a **dentist**, other than services claimed under Dental and Optical Benefits where specifically provided on the **benefits schedule**.
- 22.6 **Emergency Dental Treatment** related directly or indirectly to biting, chewing or teeth grinding.
- 22.7 **Reconstructive surgery** except when required as a direct result of a **disability** covered under this policy.
- 22.8 **External prosthesis** except when required as a direct result of a **disability** first occurring during a **period of insurance**.
- 22.9 Treatment, care or tests directly or indirectly related to:
- 22.9.1 **Major assisted conception**, contraception, sterilisation, fertility or infertility, prior history of miscarriages, hypogonadism or testosterone deficiency, sexual dysfunction, or abortion other than for therapeutic reasons;
- 22.9.2 pregnancy or childbirth, or **complications of pregnancy** following **major assisted conception**, other than services claimed under Maternity Benefits where specifically provided on the **benefits schedule**;
- 22.9.3 elective caesarian section prior to the 38th week of term;
- 22.9.4 **sexually transmitted disease**;
- 22.9.5 **HIV/AIDS** except when contracted during a treatment covered by this policy;
- 22.9.6 **cosmetic treatment** or gender reassignment **surgery** or therapy;
- 22.9.7 refractive defects of the eye other than services claimed under Dental and Optical Benefits where specifically provided for on the **benefits schedule**;
- 22.9.8 **terminal illness** other than as provided by the **hospice or palliative treatment** benefit as shown on **your benefits schedule**;
- 22.9.9 weight loss or weight management;
- 22.9.10 self-inflicted **injury**, suicide or attempted suicide;
- 22.9.11 abuse of alcohol, illegal drugs, or medicines not prescribed to the **insured person** by a **physician** or taken in excess of prescribed quantities;
- 22.9.12 sleep disorders;
- 22.9.13 deliberate exposure to exceptional danger except in an effort to save human life; and
- 22.9.14 **Preventive treatment**.
- 22.10 Purchase or rental of prostheses, corrective devices, hearing aids, or durable medical equipment other than **surgical implants**, external prostheses, **medical appliances** or hearing aids benefits shown on the **benefits schedule** as covered by this policy.
- 22.11 The cost of purchasing an organ for transplantation.
- 22.12 The following services, whether or not recommended or prescribed by a **physician**:
- 22.12.1 Experimental or unproven treatment;
- 22.12.2 Non-western or non-allopathic treatment except to the extent specifically stated in the **Complementary Medicine** and Traditional Chinese Medicine section of the **benefits schedule**;
- 22.12.3 **stem cell treatment** ;
- 22.12.4 Any service rendered while an **insured person** is an inmate of a prison, jail or any correctional facility including halfway houses or similar facilities, or while a patient of any mental institution;
- 22.12.5 House calls, delivery of medicine or other items, or any service rendered at a person's home, office, hotel room, or similar place;
- 22.12.6 Services or treatment while a bed patient at any facility that is not a **hospital**, including an institution such as an **intermediate care facility or nursing home**;
- 22.12.7 Vitamins, nutritional supplements, chelation therapy, bioresonance therapy or diagnosis, or colonic hydrotherapy;
- 22.12.8 **custodial or maintenance care** or rest cures;
- 22.12.9 **Hospital** inpatient treatment for convalescence, rehabilitation, supervision or which in the opinion of **our** medical advisor, could be properly treated as an outpatient;
- 22.12.10 **Mental and nervous conditions** or behavioral and developmental disorders, except for benefits shown on the **benefits schedule**;
- 22.12.11 If Dental and Optical Benefits are included in the **benefits schedule**:
- 22.12.11.1 **dental treatment** utilising gold caps, gold onlays and precious stones; and
- 22.12.11.2 Orthodontic treatment that is commenced after the age of 16.
- 22.12.12 Services by a psychologist or counsellor other than where specifically provided on the **benefits schedule**.
- 22.13 **Disability** suffered while serving as a member of a police force or military unit of any country or international authority, or due to participation in **war**, civil **war**, invasion, insurrection, revolution, use of military power, usurpation of government or military power, or any known or suspected terrorist act or any illegal act.

- 22.14 **Disability** as a result of exposure to:
- 22.14.1 Ionising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel
- 22.14.2 The radioactive, toxic, explosive or other hazardous or contaminating properties of any nuclear installation, reactor or other nuclear assembly or nuclear component thereof;
- 22.14.3 Any weapon of *war* employing atomic or nuclear fission and/or fusion or other like reaction or radioactive force or matter.
- 22.15 Travel **expenses** incurred to obtain medical treatment other than in the course of an **emergency** medical evacuation we have approved in advance, or which has been approved by the **emergency assistance provider**.
- 22.16 Treatment outside *your* area of cover as stated on *your benefits schedule* except to the extent Out of Area Cover is provided for in *your benefits schedule*.
- 22.17 All **expenses**:
- 22.17.1 which are not **reasonable and customary**;
- 22.17.2 for medical certificates or administrative fees such as a charge for providing a claim form or medical records;
- 22.17.3 incurred outside the **period of insurance** or in any period for which the appropriate premium has not been paid;
- 22.17.4 incurred during the **period of insurance** for drugs and/or medical services consumed or provided once the **period of insurance** has ended; or
- 22.17.5 for services performed or items sold by *you, your* parents, *your* children, or any entity in which *you, your* parents, or *your* children either are an employee or director or have a greater than 1% ownership interest.



DEFINITIONS

- A ACCIDENT OR ACCIDENTAL** : A sudden, unexpected and specific event, external to the body, which occurs at an identifiable time and place.
- A ACTIVE CANCER TREATMENT** : A course of treatment intended to affect the growth of the cancer by shrinking the cancer, stabilising it or slowing the spread of disease, and not given solely to relieve symptoms or to prevent a recurrence. It also includes the first consultation with the oncologist after the last treatment in the last planned course of **active cancer treatment**, and any associated **diagnostic scans and tests**.
- B BEHAVIOURAL OR DEVELOPMENTAL DISORDER** : A **disability** classified in categories F53 to F54 and F59 to F98 of the International Classification of Diseases 10th Revision (2010 version).
- B BENEFITS SCHEDULE** : The schedule(s) showing each of the benefits available under this policy and the limit available for those benefits.
- C CO-INSURANCE PERCENTAGE** : The share of **expenses** for which you are liable, shown on the **benefits schedule**.
- C COMPLICATIONS OF PREGNANCY** : Related to the health of mother. Only the following complications that arises during the antenatal stage of pregnancy are covered. Acute nephritis, nephrosis, cardiac decompensation, missed abortion, spontaneous abortion, incomplete miscarriage, ectopic pregnancy, puerperal infection, pre-eclampsia, eclampsia or hydatidiform.. It also includes a condition whose diagnosis is distinct from pregnancy but is adversely affected or caused by pregnancy, and which requires **confinement** or **surgery** prior to the full term of pregnancy to avoid the threat of permanent damage to the life or health of the mother.
- C COMPLEMENTARY MEDICINE** : Therapeutic services rendered by one of the types of practitioner listed in the **Complementary Medicine** and Traditional Chinese Medicine section of the **benefits schedule**, other than someone related to you by blood, marriage or adoption, who is qualified by education and training and, if required or permitted to be licensed or registered by the laws of the place where service took place, is licensed or registered in that place, and who in performing such services is acting within the scope and training of that discipline.
- C CONFINEMENT** : A continuous period of not less than 18 hours as a registered bed patient in a **hospital**.
- C CONGENITAL CONDITION** : Any condition classified as a congenital anomaly in the International Classification of Diseases 10th Revision (2010 version).
- C COSMETIC TREATMENT** : **Surgery**, chemical treatment, or other procedures performed to reshape or modify structures of the body or physical appearance.
- C CUSTODIAL OR MAINTENANCE CARE** : Care provided mainly :
 a. For personal needs, comfort or convenience for which specialised medical training or skills are not necessary; or
 b. To maintain, rather than improve, a physical or mental function, or to provide a protected environment, including **physician**-prescribed bed rest.
- D DEDUCTIBLE** : An amount shown on the **benefits schedule** corresponding to a benefit available under this policy. We are entitled to deduct this amount from any payment of **expenses**.
- D DENTAL TREATMENT** : Evaluation, diagnosis, prevention, and surgical or non-surgical treatment of diseases, disorders and conditions of the oral cavity, maxillofacial area and the adjacent and associated structures.

- D** **DENTIST** : A properly qualified practitioner other than someone related to you by blood, marriage or adoption, who is licensed by the competent authorities of the country in which treatment is provided to render *dental treatment*, and who in rendering such treatment is practicing within the scope of his or her licensing and training.
- D** **DEPENDANT** : Your spouse under the law of *your usual country of residence* or *your de facto partner*. Each of *your* unmarried children, stepchildren or adopted children who are under twenty- three (23) years of age for all or part of the *period of insurance*.
- D** **DIAGNOSTIC SCANS AND TESTS** : *Medically necessary* tests and procedures prescribed by an attending *physician* to investigate the cause and nature of symptoms of a *disability*. Limited to the following tests and scans unless otherwise stated on the *benefits schedule*: laboratory tests and pathology, CT scan, PET Scan, MRI, ultrasound, ECG, endoscopic exams, and x-ray.
- D** **DISABILITY** : An *illness* or *injury*, and any symptoms, sequelae, or complications thereof. In the case of *injury*, it means all injuries arising from the same event or series of contiguous events.
- E** **EFFECTIVE DATE** : The date specified on the *namelist* as the date on which the *period of insurance* in respect of any *insured person* commences under this policy.
- E** **EMERGENCY** : A sudden change in *your* health as a result of an accident or acute exacerbation of a *disability* which requires immediate medical or surgical intervention within 24 hours to avoid permanent damage to *your* life or health.
- E** **EMERGENCY ASSISTANCE PROVIDER** : APRIL Assistance
- E** **EXPENSES** : Amounts you incur during the *period of insurance* for a *medically necessary* service and which fall within the categories of benefits shown on the *benefits schedule*.
- E** **EXTERNAL PROSTHESIS** : An artificial body part prescribed by an attending *physician* as part of treatment relating to a *disability* covered by this policy.
- E** **EXPERIMENTAL TREATMENT** : Treatment and drugs are deemed experimental if they have not been approved by the European Medicines Agency (EMA) and the Food and Drug Administration (FDA). Approved treatment and drugs should be used within the terms of that license. Should these agencies have conflicting views or provide no guidance, APRIL will make a decision based on published medical articles which are using a rigorous scientific method (including randomised controlled trial) to prove the safety and efficacy of the treatment and drug.
- F** **FOLLOW UP CANCER CARE** : Specialist consultations, laboratory tests and pathology, CT scans, PET Scans, MRIs, ultrasounds, endoscopic exams, and x-rays ordered by a specialist with the aim of detecting the existence of newly formed or previously un-detected cancer cells, and *medicines and drugs* given to prevent recurrence of cancer.
- H** **HIV/AIDS** : Infection with the Human Immunodeficiency Virus and any mutation thereof and/or Acquired Immune Deficiency Syndrome (“AIDS”) and any symptoms relating thereto or illnesses arising therefrom. AIDS includes any cancer or infection in an HIV-infected person who, on or at any time before the date of service, had a CD4 T-cell count below 200 cells per microliter.
- H** **HOME COUNTRY** : The country of the passport or identity document of *insured persons* listed on the application or notified to *us* under the terms governing material changes. For any *dependant* who does not have a passport, it will be the *home country* of the employee of the *policyholder*.
- H** **HOSPICE OR PALLIATIVE TREATMENT**: A program of medical, psychological, social, and spiritual care provided to persons who have been diagnosed as suffering from a *terminal illness*. Treatment must be prescribed by a *physician* and provided by a *hospital* or institution licensed by the competent medical authorities of the country in which care is provided and which, in providing care, is practicing within the scope of its license. *Hospice or palliative treatment* costs may only be claimed under the *hospice or palliative treatment* section of the *benefits schedule*, and no other type of benefit under this policy provides coverage in connection with *hospice or palliative treatment*.
- H** **HOSPITAL** : An institution licensed by the competent medical authorities of the country in which it is located to provide care and treatment of sick and injured persons as bed patients and which:
- Has full diagnostic, therapeutic and surgical procedures; and
 - Provides 24 hour a day nursing services by registered graduate nurses; and is supervised by a staff of *physicians*; and
 - Is not primarily a clinic, an *intermediate care facility or nursing home*, a mental institution, a home for the aged, or a place for alcoholics or drug addicts.
- H** **HOSPITAL ROOM AND BOARD** : Room and board and general nursing care, subject to the following accommodation levels as stated on the *benefits schedule*.
- STANDARD PRIVATE ROOM** – The base class of rooms having one (1) patient bed per room with an en-suite bath or shower room. *Standard private room* does not include a suite.
- SEMI-PRIVATE ROOM** – A class of room having two (2) patient beds per room and shared bath or shower room, whether both beds are occupied or not.
- WARD** – A class of room having three (3) or more patient beds per room, whether all beds are occupied or not.
- I** **ILLNESS** : A physical condition, including symptoms, sequelae, or complications, marked by a pathological deviation from the normal healthy state during the *period of insurance*.
- I** **INJURY** : Identifiable physical damage to *your* body which is caused by an accident solely and independently of any other causes, is not intentionally self-inflicted, and does not result from *illness*.
- I** **INSURED PERSON** : The person/persons identified on the *namelist*.
- I** **INTENSIVE CARE UNIT** : A class of room dedicated to the constant, close monitoring of the vital body functions of critically ill patients, which provides a high ratio of nursing staff to patients, and which has full facilities for the resuscitation of patients. This definition also includes a coronary care unit which has facilities not less comprehensive than those described above.
- I** **INTERMEDIATE CARE FACILITY OR NURSING HOME** : A place devoted to providing support services for individuals requiring medical, nursing, or *custodial or maintenance care* in a residential setting.
- K** **KIDNEY DIALYSIS** : Hemodialysis and peritoneal dialysis. *Kidney dialysis expenses* may only be claimed under the *kidney dialysis* section of the *benefits schedule*, and no other type of benefit under this policy provides coverage in connection with *kidney dialysis*.
- M** **MAJOR ASSISTED CONCEPTION** : The use of surgical methods to increase the number of eggs during ovulation or to bring a human sperm and an egg, or eggs, close together, thereby increasing the chance of conception. This include but is not limited to Intra-uterine insemination (IUI), In vitro fertilization (IVF), intracytoplasmic sperm injection (ICSI).

M MAJOR DENTAL TREATMENT : Surgical removal of impacted, buried, or unerupted teeth/roots or odontomes; treatment of disorders of the temporomandibular joint (TMJ); orthodontics; dental implants; root canal therapy or apicoectomy; dentures (new/repair of old); gold, amalgam, composite or porcelain crowns and bridges; treatment by a *dentist* of illnesses of the oral mucosa and directly related laboratory tests or pathology services; antibiotics or medicines for pain management for which a prescription is required for purchase and which have been prescribed by a *dentist*; periodontics, deep oral prophylaxis or root planing.

M MEDICAL APPLIANCES : The following items and their accessories if prescribed by a *physician* for a *disability*: cranial helmets, nebulisers, oxygen pumps and masks, hearing aids, corrective splints, insulin pumps, infusion pumps, glucose monitors and lancets, orthotics/orthopaedic braces and supports, tracheo-esophageal voice prosthesis, compression stockings, arch support, and consumable diabetes or ostomy supplies.

M MEDICAL CHECKUP : Consultations and tests that are undertaken without any clinical signs or symptoms being present.

M MEDICALLY NECESSARY : Possessing an identifiable relationship to either a covered *disability* or symptom(s) of a *disability* which if existing would be covered under the policy.

- A therapeutic service required to prevent permanent damage to life or health where you have an *illness* or *injury*; or
- A diagnostic service to determine whether therapeutic services are necessary, where you have active symptoms, the cause of which are unknown, but which are suggestive of an *illness* or *injury*.
- A treatment or service required for reasons other than the comfort or convenience of you or *physician*.

The term "appropriate" shall mean taking patient safety and cost effectiveness into consideration. It also includes the appropriateness of the type of service (outpatient/daypatient/inpatient) based on the medical standard. When specifically applied to inpatient request, *we* reserve the right to decline an inpatient stay for a procedure or treatment that is commonly prescribed as outpatient/daypatient.

M MEDICINES AND DRUGS: *Medicines and drugs* for which a *physician's* prescription is required for purchase, and which have been dispensed by a *physician's* office or by a licensed pharmacist after having been prescribed by a *physician*.

M MENTAL AND NERVOUS CONDITION : Any condition classified as a mental, behavioural and neurodevelopmental disorders and nervous disorder (F01 – F99, G00 – G99) in the International Classification of Disease 10th Revision (2010 version) (ICD10), except for Behavioural or developmental disorder and F50 to F52 and F55 in the ICD 10 codes).

M MINOR DENTAL TREATMENT : Dental checkup; x-ray, gold or amalgam or composite or porcelain inlays, onlays, or fillings; routine tooth cleaning, scaling, and prophylaxis (including when done by an *oral hygienist*); simple extractions; and application of sealants.

M MOBILITY AIDS : Crutches, canes, walkers, manual wheelchairs and non-motorised knee scooters.

N NAMELIST : A section of the policy identifying the *insured persons* covered under this policy.

N NEWBORN INFANT : A child under 28 days of age.

N NORTH AMERICA AND THE CARIBBEAN : Means Canada, Mexico, United States (including its territories and possessions), Anguilla, Antigua & Barbuda, Aruba, Bahamas, Belize, Bermuda, Bonaire, Cayman Islands, Costa Rica, Cuba, Curacao, Dominica, Dominican Republic, El Salvador, Grenada, Guadeloupe, Guatemala, Haiti, Honduras, Jamaica, Martinique, Nicaragua, Panama, Puerto Rico, St. Lucia, St. Vincent, Trinidad & Tobago, Venezuela, and the Virgin Islands.

N NURSERY CARE : includes (i) accommodation for the child, (ii) customary examinations required to assess the integrity and basic function of the child's organs and skeletal structures (these essential examinations are carried out immediately following birth) and, (iii) further preventive diagnostic procedures, such as routine swabs, blood typing, and hearing tests, if they occur before the child's discharge and if they are performed within 7 days from the childbirth.

O ORAL HYGIENIST : A properly qualified employee of a *dentist* who is licensed, if required, by the competent medical authorities of the country in which treatment is provided to render services such as cleaning and anesthesia, and who is rendering such treatment at the direction of, and under the direct supervision of a *dentist*.

O ORGAN TRANSPLANTATION : A Transplantation of a cornea, kidney, heart, liver, lung or bone marrow from one human to another.

O OTHER MEDICAL EXPENSES : Theatre fees, blood, dressings, *medicines and drugs, surgical implants, diagnostic scans and tests* and rental of *mobility aids*, provided while in *hospital*.

P PARENTAL ACCOMMODATION : A fee for an additional bed in the same room for a parent or legal guardian staying with a *dependant* child covered under this policy who is admitted as an inpatient in a *hospital* for the treatment of a covered *disability*.

P PERIOD OF INSURANCE : The period starting at 00:00 a.m. Hong Kong time on the first day shown on the policy cover page and ending at 11:59pm Hong Kong time on the last day shown on the policy cover page. If an *insured person* has been added to the policy mid-year, it means the period shown on the *namelist* in respect of that *insured person*. If this policy is renewed, the *effective date* shown on the renewal endorsement will be first day of the new *period of insurance*.

P PHYSICIAN : A doctor of western medicine other than someone related to you by blood, marriage or adoption, who is licensed by the competent medical authorities of the country in which treatment is provided, and who in rendering such treatment is practicing within the scope of his or her licensing and training.

P PHYSIOTHERAPY : Treatment of a *disability* by physical methods such as manipulation and mobilisation, Transcutaneous Electrical Neural Stimulation, heat treatment, and exercise rather than by drugs or *surgery*. Treatment must be performed by a physiotherapist, other than someone related to you by blood, marriage or adoption, acting within the scope and training of the *physiotherapy* discipline and who, if required or permitted to be licensed or registered by the laws of the place where service took place, is licensed or registered in that place.

P POLICYHOLDER : The person named in the policy cover page as the *policyholder*.

P POST-HOSPITALISATION BENEFITS : *Physician* consultation fees, *diagnostic scans and tests, medicines and drugs, physiotherapy*, rental of *mobility aids* ordered/prescribed by a *physician* following *confinement* and used as a direct consequence of the *disability* which led to *confinement*.

- P** **PRE-EXISTING CONDITION** : Any *disability*:
- Which existed before the *period of insurance* and which presented signs or symptoms of which *you* were aware or should reasonably have been aware of; or
 - For which *you* have sought or received treatment, medication, advice or diagnosis in the two (2) years before the *period of insurance*; or
 - Which *you* knew to exist before the *period of insurance* and whether or not *you* sought or received treatment, medication, advice, or diagnosis for it.
- P** **PRE-HOSPITALISATION BENEFITS** : *Physician* consultation fees, *diagnostic scans and tests, medicines and drugs* used as a direct consequence of the *disability* which led to *confinement*.
- P** **PRE-TERM BIRTH** : Birth of a living child before 37 weeks of pregnancy are completed.
- P** **PROFESSIONAL FEES** : Surgeon's fees, anaesthetist fees, general nursing fees, physiotherapist fees, speech therapist fees and attending *physician* fees.
- P** **PREVENTIVE TREATMENT** : Treatments that prevent occurrence or recurrence of a *disability, injury* or *illness*, rather than treating a *disability*.
- R** **REASONABLE AND CUSTOMARY** : An amount, determined by our experience, and comparable to that charged by others of similar professional standing in the same particular country, area or region, for the same class of *hospital* room, for a person of similar sex and age, for a similar *disability*, without regard to ability to pay or the availability or adequacy of insurance. Where an *insured person* stays in a *hospital* room above the *hospital room and board* level shown on the *benefits schedule*, *reasonable and customary* charges will be limited to comparable charges for the highest class of room for which the *insured person* is covered.
- R** **RECONSTRUCTIVE SURGERY** : *Surgery* performed to improve the function or appearance of abnormal structures of the body caused by a *disability*.
- R** **REFERRAL** : A dated, written letter or note from an attending *physician* prior to commencement of treatment identifying *you*, the *disability* to be treated and the reasons for treatment.
- R** **REHABILITATION CENTRE** : A facility specifically licensed to care for people who have suffered neurological, musculoskeletal, orthopaedic and other serious medical conditions and are not yet able to care for themselves at home. It must be:
- ▶ A unit within a *hospital* or a separate facility having accommodation for bed patients;
 - ▶ organised to provide an intensive rehabilitation program to inpatients;
 - ▶ under supervision of a *physician*; and
 - ▶ staffed full-time by nurses working under the supervision of a registered nurse.
- R** **REHABILITATION TREATMENT** : Treatment following a *disability* upon *referral* by an attending specialist to restore normal form/near to normal form or function to the body. In addition to room and board and general nursing fees, the following additional costs incurred while admitted to the *rehabilitation centre* will be covered under this benefit:
- ▶ occupational therapy fees
 - ▶ special treatment room fees
 - ▶ speech therapy fees
- Rehabilitation centre* services must be certified by a specialist as *medically necessary*. The factors to be considered in making such certification must include, but are not necessarily limited to,
- ▶ The type and severity of the *illness* or *injury*, and the *insured person's* overall state of health and prior treatment history;
 - ▶ The amount of therapy expected to be performed every day;
 - ▶ The risk of deterioration or non-recovery of function if therapy is not completed; and
 - ▶ The extent to which the *insured person* will be able to perform activities of daily living during the rehabilitation period.
- We reserve the right to require re-authorisation of *rehabilitation centre* services at any time upon notice to the insured.
- S** **SEXUALLY TRANSMITTED DISEASE** : *Illness* classified as an infection with a predominantly sexual mode of transmission in the International Classification of Diseases 10th Revision (2010 version).
- S** **STEM CELL TREATMENT** : Treatment for a *disability* where an immediate advantage compared to other forms of treatment can be identified and verified by *us*. It does not include *preventive treatment*.
- S** **SUDDEN ILLNESS OR INJURY** : Either
- ▶ a *disability* occurring wholly and exclusively during the first 30 *travel days* of any trip outside *your* area of cover; or
 - ▶ a *disability* existing prior a trip outside *your* area of cover which had not required any advice (other than routine follow-up), treatment or any new/changed medication in the 30 days prior to the time *you* commenced *your* journey.
- In the case of an *injury*, the accident must occur during the trip in which treatment is obtained. *Sudden illness or injury* does not include any *disability* of which symptoms existed prior to the start of the trip and which would have caused a reasonable person to seek medical care, and it does not include pregnancy or *complications of pregnancy*.
- S** **SURGERY** : Cutting or destruction of tissue performed by a *physician* involving the use of surgical instruments, ultrasound, heat, cold, or radiation. It also includes reduction of broken bones or manipulation of a joint under anaesthesia, when performed by a *physician*.
- S** **SURGICAL IMPLANTS** : A device or devices which are surgically implanted to form a permanent or long term part of the body but does not include *external prosthesis*.
- T** **TERMINAL ILLNESS** : An *illness* that is approaching its final stages, will lead to death and for which treatment can no longer be expected to cure.
- T** **TRAVEL DAYS** : Successive 24-hour periods between the time *you* first arrive at an international border of a country outside *your* country of residence, and the time *you* next arrive at an international border of a country within *your* area of cover.
- U** **UNITED STATES OF AMERICA (USA)** : The United States of America (including its territories and possessions).
- U** **USUAL COUNTRY OF RESIDENCE** : The country in which the *policyholder* spends the greatest amount of time during the *period of insurance*.
- W** **WAR** : *War*, whether declared or not, or any warlike activities, including use of military force by any sovereign nation to achieve economic, geographic, nationalistic, political, racial, religious or other ends.
- W** **WE, US, OUR** : Liberty International Insurance Limited (Hong Kong).
- Y** **YOU, YOUR** : The *policyholder* and/or his or her *dependants* named on the *namelist*.

For more information, contact your insurance consultant :

Underwritten by:

Liberty International Insurance Limited (Hong Kong)
13th Floor, Berkshire House
25 Westlands Road
Quarry Bay
Hong Kong

Arranged and administered by:

APRIL Hong Kong Limited
9th Floor, Chinachem Hollywood Centre
1-13 Hollywood Road, Central
Hong Kong
Tel: (+852) 2526 0918 | Fax: (+852) 2526 0769
Email: pallas@april.com

