

**APPLICATION FORM
FULL MEDICAL UNDERWRITING**

**MyHEALTH
EMPLOYEE
AND FAMILY**

www.april-international.com

Please print only if necessary



IMPORTANT NOTICE:

The answers you give to the questions contained in this application will form the basis of any insurance policy issued, and will be incorporated into the contract. It is essential that you give accurate, truthful, and complete information for all persons to be insured, as inaccuracies may jeopardise coverage or invalidate a claim.

EMPLOYEE DETAILS

Family Name: _____

First Name(s): _____

Date of Birth: DD/MM/YYYY **Gender:** Male Female **Height (cm):** _____ **Weight (kg):** _____

Occupation: _____
(specify nature of duties)

Smoker: Yes No **Marital Status:** _____

Nationality: _____ **ID/Passport No.:** _____

Residential Address: _____

_____ **Postal Code:** _____

If you wish to use a different mailing address please advise us

Tel.: _____ **Mobile:** _____

Email: _____

Important: this email will be used for sending your policy documents and claims-related communication which may include sensitive medical information.

FAMILY MEMBERS TO BE INSURED

	Family Member 1	Family Member 2	Family Member 3	Family Member 4
Family Name				
First Name(s)				
Date of Birth	<u>DD</u> / <u>MM</u> / <u>YYYY</u>	<u>DD</u> / <u>MM</u> / <u>YYYY</u>	<u>DD</u> / <u>MM</u> / <u>YYYY</u>	<u>DD</u> / <u>MM</u> / <u>YYYY</u>
Gender	<input type="radio"/> Female <input type="radio"/> Male	<input type="radio"/> Female <input type="radio"/> Male	<input type="radio"/> Female <input type="radio"/> Male	<input type="radio"/> Female <input type="radio"/> Male
Marital Status				
Relationship to Employee				
Nationality				
Smoker	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
ID/Passport No.				
Occupation (specify nature of duties)				
Height and Weight	cm kg	cm kg	cm kg	cm kg

Please use separate sheet if necessary. Please advise us if any family members to be insured do not live at the employee's Residential Address.



UNDERWRITING QUESTIONNAIRE

INSURANCE DETAILS	
<p>Have you or any person to be insured ever applied for, been covered under, or held a policy administered by APRIL International? If Yes, please give details.</p> <p>_____</p> <p>_____</p>	<input type="radio"/> Yes <input type="radio"/> No
<p>Do you or any person to be insured currently have health insurance with another company? If Yes, please give details and indicate if it will be continued (and if not, as of what date).</p> <p>_____</p> <p>_____</p>	<input type="radio"/> Yes <input type="radio"/> No
<p>Have you or any person to be insured ever had a policy or application for life, sickness, accident disability, critical illness or medical insurance refused or cancelled, or had any special terms imposed? If Yes, please give details.</p> <p>_____</p> <p>_____</p>	<input type="radio"/> Yes <input type="radio"/> No

MEDICAL DETAILS AND HISTORY	
<p>Please indicate if you or any person to be insured <u>have or have ever had</u> any of the signs, symptoms, illnesses or disorders below by ticking the appropriate box.</p>	
1	<p>Cancer, leukaemia, tumour or neoplasm (including benign growths), cysts including fibrocystic breast disorder, or any blood disorder</p> <input type="radio"/> Yes <input type="radio"/> No
2	<p>Asthma, chronic bronchitis, allergies, chronic rhinitis or sinusitis, tuberculosis, any disease or disorder of the lungs</p> <input type="radio"/> Yes <input type="radio"/> No
3	<p>Chest pain, raised blood pressure, heart condition, circulatory disorder</p> <input type="radio"/> Yes <input type="radio"/> No
4	<p>Indigestion, gastric reflux, gastric ulcer, haemorrhoids</p> <input type="radio"/> Yes <input type="radio"/> No
5	<p>Spinal condition, bone fracture, joint injury, back, neck or muscle pain</p> <input type="radio"/> Yes <input type="radio"/> No
6	<p>Malaria, dengue fever, other tropical illness</p> <input type="radio"/> Yes <input type="radio"/> No
7	<p>HIV/AIDS</p> <input type="radio"/> Yes <input type="radio"/> No
8	<p>Kidney Stones, kidney disorder, disorder of the urinary bladder or tract</p> <input type="radio"/> Yes <input type="radio"/> No
9	<p>Diabetes, liver disorder, hepatitis</p> <input type="radio"/> Yes <input type="radio"/> No
10	<p>Disorder of the brain or nervous system, stroke, aneurysm</p> <input type="radio"/> Yes <input type="radio"/> No
11	<p>Mental health problem, anxiety, addiction</p> <input type="radio"/> Yes <input type="radio"/> No
12	<p>Gynaecological disorders including pregnancy, irregular periods or bleeding, menstrual pain, complicated pregnancy, HPV infection, or an abnormal smear test result</p> <input type="radio"/> Yes <input type="radio"/> No
13	<p>Eczema, dermatitis, disorder of eyes, ears</p> <input type="radio"/> Yes <input type="radio"/> No
14	<p>Congenital conditions</p> <input type="radio"/> Yes <input type="radio"/> No
15	<p>Any other disorder/injury</p> <input type="radio"/> Yes <input type="radio"/> No

UNDERWRITING QUESTIONNAIRE



If you answered "Yes" in the Medical Details and History section, please provide more information in the table below. You may be required to complete additional questionnaires or provide medical reports, depending on the severity and nature of the condition declared.

Person to be insured	Question no.	Date of first consultation	Details of Medical condition, including nature of treatment, results, date of last consultation, and whether you have fully recovered	Name & Address of doctor, Hospital or health professional consulted	Do you require any follow up treatment or consultation, if so when?
		DD/MM/YYYY			<input type="radio"/> Yes <input type="radio"/> No DD/MM/YYYY
		DD/MM/YYYY			<input type="radio"/> Yes <input type="radio"/> No DD/MM/YYYY
		DD/MM/YYYY			<input type="radio"/> Yes <input type="radio"/> No DD/MM/YYYY

Please provide more details on a separate sheet if required.

16	<p>Except as disclosed elsewhere in this form, have you or any person to be insured ever been admitted to hospital as an inpatient, or (within the last five years) undergone any procedures, scans, or diagnostic tests whether as an inpatient or outpatient? If Yes, please give details.</p>	<input type="radio"/> Yes <input type="radio"/> No
17	<p>Are you or any person to be insured under medication? If Yes, please state the medicine name, dosage and the approximate cost.</p>	<input type="radio"/> Yes <input type="radio"/> No
18	<p>Please enter the following details about the usual/family doctor for each person to be insured. If you do not have a usual/family doctor, please provide the names, addresses and contact information of medical providers you and your family members to be insured have seen in the last 3 years. Use a separate sheet if necessary. If you have never seen a doctor in the past 3 years, please indicate that below.</p> <p>Name: _____</p> <p>Address: _____</p> <p>Telephone: _____ Fax: _____</p> <p>Email: _____</p>	

Please provide more details on a separate sheet if required.



UNDERWRITING QUESTIONNAIRE

ADDITIONAL SPACE FOR FURTHER REMARKS

You may use this space for any further comments about any medical conditions you have or have suffered from. Please remember to enclose any supporting documents with your application.

INTERMEDIARY ACCESS

Would you like the insurance intermediary of the group plan to have access to your policy details and claims transactions through their online account at april.hk/portal?

Yes No

Do you authorise us to discuss and/or share claims and medical information with the insurance intermediary of this group plan?

Yes No

CLAIM REIMBURSEMENT

Please provide your banking details for claim reimbursement.

Bank Name: _____

Bank Address: _____

A/C Name: _____ A/C No.: _____

Currency: HKD USD EUR GBP

For all other currencies, please check with APRIL Hong Kong Limited. For international transfers to a foreign bank, note that your bank may charge you fees for each transaction which will be your responsibility to bear.

The following information must be provided for bank accounts outside of Hong Kong:

Sort Code: _____

BIC (Swift) Code: _____

Corresponding Bank Details (if applicable): _____

NOTICE TO CUSTOMERS RELATING TO THE PERSONAL DATA ORDINANCE



In relation to: (i) the personal data collected by APRIL Hong Kong Limited (“APRIL”) in this application form, and (ii) any personal data about me/us which may be collected by APRIL in the future if a policy is issued (collectively “my/our personal data”), I/we agree and acknowledge that:

- a) providing my/our personal data is necessary for APRIL to process this application and provide insurance coverage. If any such data is not provided, APRIL may not be able to process this application or provide insurance coverage.
- b) my/our personal data will be transferred to Liberty International Insurance Limited (“Liberty International”) and/or other members of the Liberty Mutual Group of Companies (“Liberty Mutual Group”) for all the purposes stated in its privacy policy, available at www.liuhongkong.com.hk/footer/privacy-policy.
- c) my/our personal data may be used by APRIL and Liberty Mutual Group for the following obligatory purposes:
 1. to decide whether to issue an insurance policy or to modify an existing policy;
 2. to manage and administer products and services you purchase;
 3. to provide customer service to you and respond to your enquiries;
 4. to compile statistics and to conduct research, insurance surveys and analysis for the purpose of product design and development;
 5. to provide claims service, including assessing, investigating, analysing and paying claims, and to exercise Liberty International’s rights as defined in the policy wording including rights of subrogation;
 6. to carry on our business in areas such as finance and accounting, billing and collections, audits, IT system management, reporting, and obtaining reinsurance;
 7. enabling an actual or proposed assignee of Liberty International to evaluate the transaction intended to be the subject of the assignment;
 8. conducting identity and/or credit checks and/or debt collection;
 9. conducting medical or health reference checks for relevant insurance products;
 10. meeting disclosure requirements of any local or foreign law, regulations, codes or guidelines binding on them or their affiliates; and
 11. complying with the legitimate requests or orders of any court of competent jurisdiction and any regulator or self-regulatory entity including but not limited to the Insurance Authority, Hong Kong Federation of Insurers, auditors, governmental bodies and governmental-related establishments binding APRIL or the Liberty Mutual Group of Companies.
- d) unless I/we have indicated otherwise by ticking the “Marketing Communications Opt-out” box below, my/our contact details (name, address, phone number and e-mail address) may be used:
 1. by APRIL, to contact me/us about other insurance products provided by APRIL and its affiliates; and
 2. by Liberty Mutual Group to provide marketing materials and conduct direct marketing activities (including but not limited to promoting, marketing or selling of the Company, Liberty Mutual Group or co-branded insurance or financial or investment related products or services by electronic or other means) in relation to insurance and/or financial products and services of the Company, the Liberty Mutual Group and/or other financial services providers.
- e) APRIL may transfer my/our personal data to the following classes of persons (whether based in Hong Kong or overseas) for the purposes identified in (c) above:
 1. any affiliate of APRIL (HK);
 2. any Liberty Mutual Group of Companies;
 3. any other company carrying on insurance or reinsurance related business, or an intermediary;
 4. third parties providing services related to the administration of my/our policy (including reinsurers, accountants and data processors);
 5. any agent, contractor or third party service provider who provides administrative, telecommunications, computer, payment, banking or other services to the Company in connection with the operation of its business;
 6. financial institutions for the purpose of processing this application and obtaining policy payments or making claim settlements;
 7. in the event of a claim, loss adjustors, assessors, third party administrators, emergency assistance companies, legal services providers, investigators, retailers, medical providers and medical professionals, and travel carriers;
 8. any person to whom APRIL, Liberty International and/or Liberty Mutual Group is under an obligation to make disclosure under the requirements of any law binding on the Company or any of its associated companies for the purposes of any regulations, codes or guidelines issued by governmental, regulatory or other authorities with which the Company or any of its associated companies are expected to comply, or subject to any order of a court of competent jurisdiction;
 9. any actual or proposed assignee or transferee of the Liberty Mutual Group’s rights in respect of the policy owners;
 10. providers of risk intelligence for the purpose of customer due diligence or anti-money laundering screening;
 11. credit reference agencies, and in the event of default, any debt collection agencies or companies carrying on claim or investigation services;
 12. other banking/financial institutions, commercial or charitable organizations with whom APRIL, Liberty International and/or Liberty Mutual Group maintain business referral or other arrangements for marketing communication, or third party marketing service providers and insurance intermediaries, unless you have indicated that you wish to opt-out of receiving marketing communications; and
 13. other parties referred to in APRIL’s Privacy Policy for the purposes stated therein.
- f) I/we may gain access to or request correction of my/our personal data held by APRIL, or opt out of my/our personal data being used for direct marketing at any time, by writing to the Data Privacy Officer of APRIL Hong Kong Limited at 9th Floor, Chinachem Hollywood Centre, 1-13 Hollywood Road, Central, Hong Kong or privacy@april.com.
I/we may gain access to or request correction of my/our personal data held by Liberty International, or opt out of my/our personal data being used for direct marketing at any time, by writing to the Personal Data Privacy Officer of Liberty International Insurance Limited, 13/F DCH Commercial Centre, 25 Westlands Road, Quarry Bay, Hong Kong. APRIL and Liberty International reserve the right to charge a reasonable fee for access to data.
- g) if I am providing information about another person, such as a family member or employee, I confirm that they have consented to me providing that information to APRIL. If appropriate, I have provided them with this personal information collection statement or the APRIL Privacy Policy.
- h) the full version of APRIL’s Privacy Policy is available to me upon request from the Data Privacy Officer (see (e) above) or can be found at <http://en.april-international.com/general-terms-of-use/hong-kong-privacy-statement>. APRIL may make changes to the privacy policy by posting them at <http://en.april-international.com>.

Please tick this box if you do not wish to receive any marketing communications from APRIL (see d(1) above)

Please tick this box if you do not wish to receive any marketing communications from Liberty Mutual Group or companies with whom it maintains marketing arrangements (see d(2) above).



DECLARATION BY EMPLOYEE

I declare that the statements contained in this application form are correctly recorded, and that they are full, complete and true. I further declare that I have not withheld any material fact and that except as declared herein, all persons to be insured are currently in good health. I will notify APRIL Hong Kong Limited immediately if after signing this application and before a policy is issued if I become aware of material facts not disclosed in this form, or if the health of any person to be insured changes such that any answer on this form is not full complete, and true. If a policy is issued to me, this proposal and the statements made herein shall form the basis of the policy between me/us and Liberty International Insurance Limited. I understand that no insurance shall be in force until and unless the application has been accepted and the appropriate premium paid.

DD/MM/YYYY

Name & Title

Signature

Date

Important: The application form must be sent to us within 14 days from this date for your application to be valid.

NOTES

Underwritten by:

Liberty International Insurance Limited (Hong Kong)
13/F, Berkshire House
25 Westlands Road,
Quarry Bay
Hong Kong

Arranged and administered by:

APRIL Hong Kong Limited
9th Floor, Chinachem Hollywood
1-13 Hollywood Road, Central
Hong Kong
Tel: (+852) 2526 0918 | Fax: (+852) 2526 0769
Email: ops.hk@april.com

